

**General Welfare Requirement: Safeguarding and Promoting Children’s Welfare**

*The provider must ensure that there is a first aid box accessible at all times with appropriate content with use for children. Providers must keep a written report of accidents or injuries and first aid treatment.*

**Promoting Health and Hygiene****First Aid****Policy statement**

Little Wonders Nursery ensures that should an accident or injury occur to a child or adult within the setting that appropriate first aid care can be given. In accordance with the UAE legislation, we have one DHA registered nurse present on site during operational hours. The Nursery Manager and some of the Teachers Teaching assistants are First Aid trained in Paediatric First Aid.

**EYFS key themes and commitments**

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping Safe 1.4 Health and Well Being	2.2 Parents as Partners 2.4 Key Persons	3.2 Supporting Every Child 3.4 The wider context	

**Procedures**

- Should a child or adult have an accident or obtain injury whilst in our setting, the nurse should be called to the scene immediately.
- The nurse will then go to the area where the injured child or adult is and assess the extent of their injury.

- If possible the injured person should then be moved to the nurses room for further treatment and monitoring; however if the injury does not allow for the person to be moved, then treatment should be given in the location where the accident occurred.
- If there has been a serious accident or injury then the parents or next of kin should be notified immediately.
- The nurse should complete an accident report form after the treatment has been given and the Nursery Manager must sign it. This must then be shown to the parents upon collecting their child and they should sign to say they acknowledge the report. Once this has been completed and signed, a copy must be made and placed in the child's file and another copy given to the parents.

### **Legal Framework**

- Health and Safety (First Aid) Regulations (1981)

### **Further guidance**

- First aid at work: Your questions answered (HSE 1997)  
[www.hse.gov.uk/pubns/indg214.pdf](http://www.hse.gov.uk/pubns/indg214.pdf)
- Basic Advice on First Aid at work (HSE 2006)  
[www.hse.gov.uk/pubns/indg347.pdf](http://www.hse.gov.uk/pubns/indg347.pdf)

**This policy was adopted at a meeting of Little Wonders Nursery School**

**Held on: 1<sup>st</sup> September 2016**

**Date to be Reviewed: 1<sup>st</sup> September 2017**

**Signed on behalf of the Management Committee:**

**Name of Signatory: Tamara Tucker**

**Role of Signatory: Nursery Manager**

