

General Welfare Requirement: Safeguarding and Promoting Children's Welfare

The provider must take necessary steps to safeguard and promote the welfare of the children.

Safeguarding Children

Supervision Of Children On Outings And Visits

Policy statement

Children benefit from being taken out of the setting to go on visits or trips to local parks or other suitable venues for activities which enhance their learning experiences. Staff in our setting ensure that there are procedures to keep children safe on outings; all staff and volunteers are aware of and follow the procedures below.

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping Safe 1.4 Health and Well Being	2.2 Parents as Partners	3.3 The Learning Environment	4.2 Active Learning

Procedures

- *Parents are notified in advance if the children are to be taken outside of the setting for a trip.*
- *Parents are asked to give signed permission for their child to leave the setting for a trip*
- *Children under 2 are not allowed to be transported by School Bus for field trips, if they are to participate, their parents must take them to and from the venue in their own vehicle.*
- *Only the 'yellow' RTA approved school buses will be used to transport children*
- *A risk assessment is carried out prior to a trip taking place*
- *Our adult to child ratio is high, and is dependant on the child's age, sensibility, and type of venue, as well as how it is to be reached*

- *Named children are assigned to individual staff members to ensure that each child is individually supervised, to ensure no child goes astray, and there is no unauthorised access to children.*
- *A school Nurse/ qualified First Aider will go with children on outings*
- *The school mobile phone will accompany children on outings to be used in case of emergency*
- *Each child will have a label with the nursery name and the school mobile number*
- *Staff will carry tissues, wipes, a change of clothes, nappies, a first aid box, snacks and water with them on all trips.*
- *Staff take a list of the children with them, and their parents contact numbers*

This policy was adopted at a meeting of Little Wonders Nursery School

Held on: 1st September 2016

Date to be Reviewed: 1st September 2017

Signed on behalf of the Management Committee:

Name of Signatory: Tamara Tucker

Role of Signatory: Nursery Manager